

The City Council of the City of Mattoon held a special meeting in the Council Chambers at City Hall on February 8, 2005 at 5:08 p.m.

Mayor Pro-tem Schilling presiding.

The following members of the Council answered roll call: Absent Commissioner Mark Donnell, YEA Commissioner Harold Gambill, YEA Commissioner Jerrold Hesse, YEA Commissioner David Schilling, Absent Mayor David E. Carter.

Department heads and managerial staff in attendance were: City Administrator Richard Underkofler, City Attorney/Treasurer J. Preston Owen, Public Works Director David Wortman, Utilities Superintendent Chris Hartbank, Streets Superintendent Mike Dow, Fire Chief Bruce Grafton, Community Development Coordinator Kyle Gill, Police Chief Larry Metzelaars, Police Deputy Chief David Griffith, Library Director Jennie Cisna, Parks/Lakes/Cemetery Superintendent Kurt Stretch, Tourism Coordinator Beth Hettinger, and City Clerk Susan O'Brien.

Administrator Underkofler commenced discussion by noting that due to unknown revenues, some items could be placed under the capital projects section. Attorney/Treasurer Owen declared the unencumbered revenues approximately \$350,000-\$400,000. Commissioner Hesse stated there was to be drainage work in the next fiscal year, and general fund or capital project monies would be used for the 43<sup>rd</sup> Street project. Council with input from Administrator Underkofler and Public Works Director Wortman discussed the Riddle School Stacking Project, concluding the dollar amount was yet to be determined. David Wortman stated there were four current capital projects, consisting of the Westview drainage project, Division drainage project (1<sup>st</sup> Street to Division and Richmond to Broadway), Oklahoma/Price drainage project, and Southlawn drainage project. Treasurer Owen stated that \$600,000 (from the portion of increased sales tax earmarked for infrastructure) was set aside for the drainage projects.

Commissioner Donnell arrived at 5:10 p.m.

Commissioner Donnell requested the replacement of the Cemetery Maintenance and Office Building item changed to number five on the priority listing.

Administrator Underkofler announced extraordinary training costs for police department officers. Police Chief Metzelaars stated that \$3,000 for training per officer could be recouped. Chief Metzelaars stated he would attend a ten-week class at EIU for \$3,500. Commissioner Hesse requested an increase in the number of police officers to 42 officers, supporting a 25% cushion in the department. Commissioner Hesse, Administrator Underkofler, Chief Metzelaars and Commissioner Donnell discussed the staffing in the police department with respect to the number of officers retiring, disability-eligible officer, and replacement of those officers and training timelines in this fiscal year and next fiscal year.

Council discussed Motor Fuel Tax projects with projects listed as #1 (6<sup>th</sup> Street/CR 1000N Construction, using no City Motor Fuel Tax funds) and #2 (43<sup>rd</sup> Street Improvements, 9<sup>th</sup> Street Overlay, 27<sup>th</sup> Street Overlay, Richmond Overlay, and DeWitt Avenue Overlay) as being scheduled and #3 (Western Avenue Overlay) as being fund dependent.

Council discussed with Chief Bruce Grafton a no-interest loan and the necessity for a new ladder truck in the fire department.

Council with input from Administrator Underkofler and Attorney Owen discussed Omega money and the possible

administering of a separate fund. Attorney Owen stated the Omega money could not supplement the budget.

Commissioner Donnell seconded by Commissioner Gambill moved to amend Resolution 2005-2575, adopting strategies for the budget for the fiscal year that begins May 1, 2005 and ends April 30, 2006 as amended.

Mayor Pro-tem Schilling declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Mayor Pro-tem Schilling, Absent Mayor Carter.

Commissioner Donnell seconded by Commissioner Gambill moved to adjourn at 5:45 p.m.

Mayor Pro-tem Schilling declared the motion carried by the following vote: YEA Commissioner Donnell, YEA Commissioner Gambill, YEA Commissioner Hesse, YEA Mayor Pro-tem Schilling, Absent Mayor Carter.

/s/ Susan J. O'Brien  
City Clerk